

**Minutes of the Crich Neighbourhood Plan Meeting
Held on Thursday 2nd February at 7.30pm in the Comrades Club**

Present:	Kevin Oliver (Chair)	KO
	John Bettison	JB
	Chris Collison	CC
	Hilary Edelsten	HE
	Margaret Lane	ML

Apologies:	Claire Parkinson	CP
	Bob Pennyfather	BP
	Becky Pennyfather	RP
	Rachel Robson	RR
	Richard Walsh	RW

1. Apologies for absence

Apologies were received as above and everyone was welcomed to the meeting

2. Minutes of the meeting held on 15 December 2016

Minutes were adopted as a correct record.

3. Draft Plan

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| <ul style="list-style-type: none"> • KO reported that he had learnt from AVBC that no environmental screening of the planning was needed but a decision regarding habitat assessment was awaited. KO to prompt AVBC for response as we wish to start community consultation at the beginning of March. • KO will alter the Plan according to advice received from Rachael Coates (AVBC) in her email of 2 February 2017. • KO agreed to substitute the clearer maps received from AVBC in Plan document as appropriate. • HE reported that 2 further environmental maps were awaited from AVBC and she would chase these up next week. • Noted with thanks that Rachel Robson had produced an excellent Green Spaces Report that would be incorporated into the Plan as an Appendix. • KO agreed that he would send the letters to go to landowners to notify them that we have included their land as local green space within the plan when he has obtained names and address details from the Clerk to the Parish Council. • Noted that KO is working on a Heritage Assets map to be included in the Plan. • Noted that non-designated assets need to be listed and be supported by AVBC – request to be made Action not allocated • Agreed to delete ‘and garages can be designed to be converted into workshops.’ from paragraph 212 of the Plan (V7). • Noted that a draft glossary had been circulated by HE but that the ‘affordable homes’ definition needs to be altered to be the same in the footnote on p42 of V7 of the Plan | <p>KO</p> <p>KO</p> <p>KO</p> <p>HE</p> <p>KO</p> <p>KO/CP</p> <p>CP</p> |
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2. Consultation with the community

- JB presented his draft for the leaflet to be circulated to all homes in the Parish. Some amendments agreed. JB to circulate revised draft.
- JB's plan for the 6 week period of community was discussed. Noted that the consultation period proposed to start at the beginning of March but this would depend on AVBC not requiring a habitat screening report.
- CACN article submitted and should be in the magazine to be circulated in the first week of March 2017.
- Agreed that it is essential for the draft Plan to be posted on the website before the beginning of the consultation period.
- Agreed that no exhibition was needed at the consultation meetings, but copies of the plan available for reference and discussion with attendees.
- Agreed reference copies of the plan would be made publicly available at The Glebe, The Loaf (subject to owners agreement) **and ???**
- Agreed consultation meetings to include offer of refreshments (tea and biscuits).
- Noted JB's research into costs of printing leaflets, posters, draft Plans and other material together with room hire costs and refreshments would be approximately £800-£1000. JB to consult with CP to see if her contacts could produce printed requirements more cheaply.
- Noted JB has produced list of tasks with which help needed: to be circulated to obtain Steering Group volunteers. Proposed schedule also to be circulated.
- JB thanked for all his work on the consultation plans.

JB

CP

JB

CP

JB

ALL

3. Conditions Statement

- KO to request RW to complete the list of organisations and their contact details who need to be consulted about the CPNP with regard to fulfilling the requirements of the Conditions Statement. This consultation has to be done in the same 6 week period as the Community consultation.
- Noted that Helen Metcalfe had not replied to CC's email suggesting the Conditions Statement could be completed within the grant time period so that this work would have to be done at a later date.

RW by
17 Feb

4. Date and time of next meeting

NB Frequency of meetings to be increased to maintain momentum during the Community Consultation period.

Next meeting to be held on 16 February 2017 at 7.30pm in The Comrades Club.

(HE submitted her apologies in advance for non-attendance).

ALL