

# Minutes of the Crich Neighbourhood Plan Meeting Held on Thursday 1<sup>st</sup> September 2016 at 7.30pm

**Present:** Richard Walsh (Vice Chair) RW  
 Margaret Lane ML  
 John Bettison JB  
 Bob Pennyfather BP  
 Becky Pennyfather RP  
 Hilary Edelston HE  
 Chris Collison CC  
 Claire Parkinson CP  
 Rachel Robson RR

**Apologies:** Kevin Oliver KO  
 Christine Bryan CB  
 Steve Wood SW

- |   | <u>Action</u>              |
|---|----------------------------|
| <p><b>1. <u>Apologies</u></b></p> <p>Apologies were received as above and everyone was welcomed to the meeting.</p>   |                            |
| <p><b>2. <u>Matters Arising</u></b></p> <p>2.1 There were no matters arising.</p>   |                            |
| <p><b>3. <u>Consultant Inception Meeting</u></b></p> <p>3.1 CC gave an overview of the meeting with Helen Metcalfe (HM). The draft plan had been assessed by Helen prior to the meeting and suggested amendments and reasons for these were explained. Tasks were allocated to the group and relevant working groups and the next draft for Helen to take over was to be completed by the end of September.</p>   | <b>All</b>                 |
| <p><b>4. <u>Character Analysis Report</u></b></p> <p>4.1 CC proposed that a character analysis report should be included as part of the plan. The requirement for this piece of professional work had been suggested by HM at the inception meeting and CC had received a quote from a company that HM had recommended, along with two other comparison quotes.</p> <p>Garry Hall at Urban Forward: £3825 for work to justify settlement boundaries and also justification for avoidance of coalescence. This is to be completed by the end of September.</p> <p>ML reported that the Parish Council had agreed to fund this piece of work if required. ML was asked to take up the offer of funding from the Parish Council and express thanks for this offer.</p> <p>It was agreed by all the Steering Group present that this report should go ahead and Garry Hall should be engaged by the CPNP to do the work due to him being recommended by HM.</p> | <b>ML</b><br><br><b>CC</b> |

CC agreed to contact Garry asap and also to ask him for a list of required maps. CC to also arrange a meeting date with Garry and some of the Steering Group asap.

**5. Any Other Business**

5.1 **Maps** – HE & RR agreed to produce a list of maps that were required for the Environmental section of the plan and move this on before the next meeting.

**HE & RR**

5.2 **Transport** – RP reported that he had arranged a meeting with DCC to speak to them about their plans to cut the bus service in the area. This will be reported at the next meeting.

**RP**

**6. Date of next meeting**

6.1 The next meeting is **Thursday 13<sup>th</sup> October 2016** at the Red Lion Pub, Tramway Museum, Crich, **7.30pm**

**All**