

Minutes of the Crich Neighbourhood Plan Meeting Held on Thursday 7th July 2016 at 7.30pm

Present:	Richard Walsh (Vice Chair)	RW
	Margaret Lane	ML
	John Bettison	JB
	Bob Pennyfather	BP
	Chris Collison	CC
	Claire Parkinson	CP
	John Taylor	JT
	Ali Davies Marsh	ADM
	Christine Bryan	CB
	Alison Marsh Davies	AMD
	Becky Pennyfather	RP

Apologies:	John Midgley	JM
	Sally Midgley	SM
	Rachel Robson	RR
	Angela Pingram	AP
	Hilary Edelston	HE

1. Apologies

Apologies were received as above and everyone was welcomed to the meeting.

2. Matters Arising

- 2.1 CC explained that AP has now resigned from the group due to ingoing commitments and lack of time. She would like to be kept in the loop and may return at a later date if circumstances change.
- 2.2 CC raised the issue of capacity within the Steering committee and expressed his concerns ongoing. It was agreed that Crich Fete was a good place to approach interested individuals for help with the project.

3. Crich Fete 16th July 2016

- 3.1 CP reported that Hilary has done an excellent job in organising the project. Task outstanding are as follows:
- ADM to produce online questionnaire and update website
 - AMD to send info to CP for Transport Group summary
 - RR to send info to CP for Environment Group summary
 - CP to collate all printing. A1 for summary posters and A3 for other posters
 - CB to create box to collect feedback
 - RR to liaise with CP re significant views map and also locate large banner
- 3.2 It was agreed that CP, ADM & AMD were to meet David Lane at the Glebe on 16/07/16, 10.00am to collect tables and display boards. CB to meet at the Recreation Ground and stand will be set up. CC & RW to attend when possible.

Action

4. Consultant Inception

4.1 CC reported that the meeting with Helen Metcalfe is planned for w/c 15th August, date to be confirmed.

4.2 It was agreed that Helen should be asked to have a look through the information we have collated so far and give the group a 'shopping list' of information still required.

4.3 It was agreed that CP should create a sub folder in Dropbox titled FINAL SUBMISSION INFO. The working groups should use this folder to save completed sections and CP to replace or insert into the working final document ongoing. **All**

4.4 All working groups should have completed their sections and put in Dropbox by **6th August 2016**. **All**

5. Any Other Business

5.1 There was no other business raised.

6. Date of next meeting

6.1 The next meeting is **Thursday 4th August 2016** at the Red Lion Pub, Tramway Museum, Crich, **7.30pm** **All**