

# Minutes of the Crich Neighbourhood Plan Meeting Held on Wednesday 23<sup>rd</sup> September 2015 at 7.30pm

**Present:**

Kevin Oliver (Chair)	KO
Richard Walsh (Vice Chair)	RW
Becky Pennyfather	BP
Margaret Lane	ML
Joe Dugdale (Rural Action Derbyshire)	JD
John Bettison	JB
Chris Collison	CC
Lynda Gray	LG
Rachel Robson	RR
Paul Eastwood	PE
Christine Bryan	CB

**Apologies:**

Bob Pennyfather	RP
Claire Parkinson	CP
Valerie Thorpe	VT

**1. Apologies**

Apologies were received as above.

**Action By**

**2. Matters Arising**

- 2.1 A number of minor errors were noted in the draft constitution document. ML to proof read the document and email changes to CP.

**ML**

**3. Vision Statement**

- 3.1 The following comments were made on the draft vision statement circulated to the group, prior to the meeting:
- Remove 'village' from the first line and replace with 'community'
  - Replace 'high' quality countryside with 'open' countryside
  - Include 'character' in the statement e.g. 'A community with a distinct character and rich heritage'
  - Insert 'Parish' in title i.e. Crich Parish Neighbourhood Plan Vision and in any other references to the area or document. JD to make changes.

**JD**

**4. Grant Application**

- 4.1 JD reported that the grant application had only very recently been lodged. Locality has highlighted a discrepancy between the amount of funding requested and the total cost of items. There may therefore need to be some amendments.

**JD, ML**

**5. Household Survey**

- 5.1 There was some discussion on the household survey. Following the pilot, there was some confusion as to whether the survey was to be completed on behalf of an individual or household. It was agreed to amend the following:

**KO**

- Change Q2 to 'What is YOUR age'
- Change Q4 to 'Do YOU work?' Q5 'If yes, do you work within the Crich Parish?'
- Q20b and 21b; insert 'You'
- Pg 2 include The Family Tree, Whatstandwell as a 'drop off' location for completed surveys
- Q29; change 'chapel' to 'chapels' (plural) and remove 'Crich' from 'Crich Restaurants/Cafes' to make generic.
- Q15 and Q16; remove request to 'indicate on map' to allow online completion of survey.
- Add 'Parish' to any reference to the Neighbourhood Plan or area it covers.
- Ensure photos in final document include people.

KO to read through survey and make amendments.

## 6. Financial

6.1 JB reported that 2 quotes had been received by local companies for the printing of the household surveys. The quotes received were for 1,200 copies and 15 pages. A price was provided for all black and white, plus a front cover in colour and the remainder of the survey in black and white. The group felt it important to have the front page in colour (plus Parish map).

6.2 Quotes included VAT. ML confirmed that the Parish Council could claim back VAT. It was questionable whether the grant application had included printing costs. ML to raise with the Parish Council whether they can cover printing costs.

ML

6.3 JB to follow up with CP on her supplier prior to any decision.

JB, CP

## 7. Working Groups

7.1 It was felt Working Groups 1 to 4 were reflective of the input received to date and should be retained. Groups 5 to 9 could be removed. There was a request to add 'Leisure' to 'Tourism'.

KO

7.2 KO to email list of Working Groups to all those that had attended the first public meeting expressing a desire to be involved.

KO

## 8. RAD AGM (1<sup>st</sup> October)

8.1 JB to collect banner from LG. PE to provide preliminary maps. KO to provide draft Household Survey and Working Groups. ML to present overview of the story so far to the AGM.

JB, PE, KO, ML

## 9. Date of next meeting

8.1 It was agreed that the next meeting would be **Wednesday 4<sup>th</sup> November 2015** at the **Glebe Field Centre, Crich, 7.30pm**