

Minutes of the Crich Neighbourhood Plan Meeting Held on Monday 8th June 2015 at 7.30pm

Present: Joe Dugdale (Rural Action Derbyshire) JD
 Bob Pennyfather RP
 Becky Pennyfather BP
 Alan Coxon AC
 Margaret Lane ML
 Lynda Gray LG
 Kevin Oliver KO
 Richard Walsh RW
 Claire Parkinson CP

Apologies: Kate Smith KS
 Valerie Thorpe VT
 Rachel Robson RR
 Paul Eastwood PE

1. Apologies

Apologies were received as above and JD welcomed everyone to the meeting. Thanks were expressed to Bob Pennyfather and the Tramway Museum for providing the meeting room.

2. Matters Arising

2.1 RW reported that he and PE had visited the AVBC Neighbourhood Planning Team and they had received some info from them to help PE to produce the settlement boundary map of the Parish. This work continues.

2.2 ML has made contact with STWA and spoken with Duncan Wratten requesting the plans of underground water assets in the Parish. In response to this, ML has been contacted by Russ Higton to arrange a meeting to discuss what is actually required. It was agreed that RW and PE should arrange to attend the meeting with ML (times and dates to be suggested).

2.3 AC agreed to look back at archive records to gain information about the pattern of development of the parish from 1995 onwards.

3. Promotion

3.1 RR had circulated a document prior to the meeting which gave some excellent ideas and text that could be used to develop the website. It was agreed that CP and RR would meet prior to the next meeting to progress this.

3.2 A promotional stall on the market place in Crich, outside the butchers, was suggested by LG to promote the Neighbourhood Plan and to provide the local residents with some more information. It was agreed this should happen on Sat 11th July from 9.00am to 12.00. AC & LG agreed to man the stand.

Action By

ML, PE & RW

AC

RR & CP

AC & LG

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| 3.3 | CP & RR were tasked with organising a promotional advert in the Carnival programme. CP also agreed to get a banner produced to use on the stall, 11 th July. | RR & CP |
| 3.4 | CP agreed to produce an A4 folded flyer to hand out on the stall, 11 th July. The text from the website document produced by RR could be used along with some images. CP requested that any appropriate images that could be used, please be sent to her via email. | CP & all |
| 4. | <u>Household survey</u> | |
| 4.1 | RR had also circulated a draft household survey prior to the meeting. It was agreed that this forms a good basis, but that it is probably too long and that it needs more work. A working group of BP, RP, KO, ML & RR was suggested to do this, with ML to co-ordinate. It was agreed that progress needs to be made by the end of June. | ML, BP, RP, KO & RR |
| 4.2 | It was also agreed that there needs to be a plan in place for the distribution and collection of the survey. Again to be decided by the working group. | As above |
| 5. | <u>Financial</u> | |
| 5.1 | ML agreed to ask Clive Ludlam to submit the grant bid on behalf of the Parish Council. | ML |
| 6. | <u>Constitution</u> | |
| 6.1 | ML also agreed to amend the draft constitution to be usable for the group in preparation for the next meeting. | ML |
| 7. | <u>Any Other Business</u> | |
| 7.1 | Other suggestions were that the group should look to produce a monthly newsletter to include on the Parish noticeboard and to create a news board in the Glebe to promote the plan. | |
| 8. | <u>Date of next meeting</u> | |
| 8.1 | It was agreed that the next meeting would be Mon 29th June 2015 at the Red Lion, Tramway Village, Crich, 7.30pm | |